

Indiana Audio Mastering and Duplicating

To upload files for print please follow these quick and easy directions.

Please, enter your login name and password

Username	<input type="text"/>
Password	<input type="password"/>
Always stay logged	<input type="checkbox"/>

The Username is: **ftpiamd**
The Password is: **iamd-2006**

The box for always stay logged may be checked. It does not have to be. This function places a cookie on your machine. Remember, if you clean cookies often you will have to log back in again.

After you log in you will be brought to this page. Notice there are several sections to this page.

Section 1 has welcome information. It also houses 4 controls located at the right of the top section. These controls, left to right, are **Home** (takes you to www.iamdcd.com), **Refresh** (refreshes the page), **My Profile** (Deactivated), and **Logout** (logs you out of system).

Section 2 shows current directory level. The default level is where you will begin your file transfer process. This section shows different directories and files.

Section 1

IAMD File Transfer Manager

» ftpiamd: Welcome to The IAMD File Transfer Manager

Section 2

Filename	Actions	Size	Uploaded	Owner
Download		directory	10.08.2006 06:33	

Total Space Used: 512 b

[Last uploads] - [Top downloads]

Section 3

Upload File

Local File

File Description

Section 4

Create new directory

Directory name

Section 3 is for file uploading. Please do not upload files without first creating a directory to house your uploaded files. Files uploaded to the default area may get mixed with other users misplaced files and your project may not look like you intended. If you run into difficulties please contact sales@indianaaudio.com with a telephone number we can call you at to give you a hand uploading.

Section 4 is where you will create your directory for housing your files. This is actually the first step in uploading your files.

To begin:

In section 4 give your directory a name. I suggest you using your name. I will use [Example Directory](#) for this example Click [Make dir](#).

IAMD File Transfer Manager

» ftpiamd: Directory successfully created Logout

Filename	Actions	Size	Uploaded	Owner
Download		directory	10.08.2006 06:33	
Example Directory		directory	10.08.2006 08:27	

Total Space Used: 1 Kb

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Upload File

Local File

File Description

Create new directory

Directory name

After you click [Make dir](#) you'll notice a screen refresh and then you'll see the directory you have created at the top. Click that directory.

IAMD File Transfer Manager

» ftpiamd: Welcome to The IAMD File Transfer Manager Logout

Home / Example Directory

Filename	Actions	Size	Uploaded	Owner
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Total Space Used: 0 b

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Upload File

Local File

File Description

Create new directory

Directory name

Now you'll upload your graphics files. In the local file box click [browse](#). Locate the file on your computer. Select that file and click [open](#). This populates the Local File box. Unfortunately we can't multi select files for this. Each file must be uploaded individually. You may, however, zip all of your files together and upload that zip file. The file size limit is 200 megabytes so be sure your zipped file is smaller than that or it just won't work. Now give a file description for your upload. Like "Front Panel". There's lots of room so go ahead and be descriptive. Click [Upload File](#).


Please remember we cannot accept audio files in this manner. We will need a finished master for your audio. Data CDs may possibly be transferred this way but please check with us at sales@indianaaudio.com before doing this.

IAMD File Transfer Manager

» ftpiamd: The file moe-logo.psd has successfully been uploaded

   Logout

 Home / Example Directory

Filename ▾	Actions ▾	Size ▾	Uploaded ▾	Owner
 moe-logo.psd Logo file for project		982.79 Kb	10.08.2006 08:45	ftpiamd

Total Space Used: 982.79 Kb

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Upload File

Local File

File Description

Create new directory

Directory name

After you click upload File, you'll see the screen refresh and your file will appear under Section 2. If your file is quite large it may take a few minutes for it to transfer to us. After you have successfully uploaded all your file please email us at sales@indianaaudio.com and let us know that you have just uploaded files. The sooner we know about it the faster your job can be completed.

Thanks for using IAMD. If we can help you with anything else. Just let us know.